



# WITNEY TOWN COUNCIL

## Grant-aid to Local Organisations APPLICATION FORM

(PLEASE COMPLETE THE FORM IN BLOCK CAPITALS)

<b>(1) Your Organisation</b>			
Name of Organisation		West Oxfordshire Performing Arts Foundation (WOXPAF)	
Registered Address*			
Post Code		Tel No.	
Contact Name	Bethany Mabbutt		
Position in Organisation	Chair and Founder (i.e. Chairman, Treasurer, Secretary)		
Registered Charity	Pending	Registration No.	Application to Charity Commission submitted (CIO structure in place)
<p><i>What are the activities and/or aims of the organisation:</i></p> <p>WOXPAF's aims are rooted in Inclusive Arts, Connected Communities and Creative Futures. We will advance inclusive participation in speech, drama and musical theatre across West Oxfordshire by delivering professionally adjudicated festivals, skills-based workshops and community showcases for people of all ages and abilities. We will remove barriers to access through bursaries, subsidised fees and pay-what-you-can ticketing, using the performing arts to build confidence, strengthen community connections and deliver clear public benefit through robust governance and safeguarding.</p>			
<b>(2) Membership</b>			
How many members do you have?		No formal membership model,	
Approximately how many of your members live in Witney?		Anticipated 50-60% + participants/audience/volunteers from Witney and surrounding area.	
Is membership restricted in any way?		No formal membership model,	
What is your annual subscription, if any?		None	
Are you affiliated to a national organisation? If so, which one?		Yes – Provisional member of the British & International Federation of Festivals for Music, Dance and Speech	
Local venue/meeting place		Corn Exchange, Witney or Langdale Hall, Witney (final venue confirmation pending).	

<b>(3) Grants</b>	<b>Purpose for which the grant is required:</b>		
To support the delivery of the inaugural Oxfordshire Festival of Speech, Drama & Musical Theatre in Witney (October 2026), specifically contributing towards venue hire and access provision. Grant support will enable WOXPAP to keep entry fees affordable, provide bursaries for participants facing financial hardship, and deliver a high-quality, professionally adjudicated event that benefits local schools, families and community groups			
Amount of grant applied for		<b>£ 3,500</b>	(any contribution gratefully received)
Has your organisation previously applied to the Town Council for a grant?			<b>NO</b>
If YES please give details			
Have you applied for a grant to any other body or organisation?			<b>NO</b>
If YES please give details		This is the first external funding application for the festival., we will be approaching other organisations for sponsorship and support.	
<b>(4) Financial</b>			
As a new organisation, a detailed business plan and financial forecast is enclosed. Projected income for the 2026 festival is £6,998 against forecast expenditure of £10,860, with the shortfall addressed through grant aid, sponsorship and fundraising.			
<b>(5) Fundraising</b>	What fundraising events or activities will your organisation be holding this year?		
Planned fundraising activities include: <ul style="list-style-type: none"> <li>• Community showcase ticket sales</li> <li>• Local business sponsorship packages</li> <li>• Online donations and supporter appeals</li> <li>• Partnership activities with schools and theatre groups</li> </ul>			
<b>(6) General</b>			
WOXPAP will acknowledge any grant support from Witney Town Council on all relevant literature, including festival programmes, digital marketing and social media. Additional information enclosed includes the business plan, safeguarding policy and a copy of our outreach document which will be distributed to local organisations to encourage involvement, participation and partnership in the festival.			
<i>I certify that the above information is true to the best of my knowledge and belief, and that I am authorised to make this application for Grant-aid.</i>			
Signed:		Date: 23-01-26	

Please return your completed application form to the address overleaf, for the attention of the TOWN CLERK

For office use only:			
Acknowledged		Previously Applied	
Grant Aid Awarded/Amount	Y/N	Chq No.	